



State Association Nomination  
of Candidate for

**SWCOLT**  
**Teacher of the Year**

We hope that each state in the SWCOLT region will participate in the selection of a SWCOLT Teacher of the Year by nominating a teacher. States may choose to require a nomination process, or they may use their existing state teacher of the year process. The following items must be included in the state candidate's portfolio submitted before January 30,

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SWCOLT Teacher of the Year Committee  
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1. The Nomination Cover Sheet
2. Three letters of recommendation (1) from a professional colleague, (2) from a supervisor and (3) from a current or former parent or student.
3. Curriculum Vitae of no more than five (5) pages.
4. A first-person statement on the value of learning language and culture (do not exceed 500 words).
5. A statement of willingness to participate in all required activities associated with the award, including:
  - a. A commitment to attend the SWCOLT conference for a personal interview.
  - b. If selected as the SWCOLT Teacher of the Year winner, a commitment to attend the ACTFL Annual Convention (hotel registration, and transportation are paid by ACTFL); and
  - c. Willingness to serve as a spokesperson for the profession, based on availability (form available on the ACTFL website.)
6. Examples of student work (up to five individual examples, one page and one-sided only) that reflect the goals of the National Standards for Foreign Language Learning.
7. Elective commentary (not to exceed 5 pages total) that describes how the student work examples are representative of the following:
  - a. The connection between the student work and how you address the national standards in your classroom;
  - b. The connection between the student work examples and how you use and promote target language communication in the classroom;
  - c. How the student work examples demonstrate differentiation of instruction and/or assessment to meet the needs of all learners;
  - d. How the chosen examples demonstrate how you integrate culture into instruction and/or assessment; and
  - e. The type of feedback provided to students on this work.

The entire portfolio must not exceed 50 pages and must be submitted in one of the following formats (1) mailed on 8 ½ x 11 paper, printed on one side only, or (2) as a PDF file.

The SWCOLT Teacher of the Year will compete at the national level with one teacher being named by ACTFL as the National Foreign Language Teacher of the Year.